



**B. Mitzvah Leaflet to Be Completed**

*THIS FORM WILL HELP US CREATE YOUR SERVICE LEAFLET THAT INCLUDES THE TORAH AND HAFTORAH PORTION, A LETTER OF WELCOME NO MORE THAN 250- 300 WORDS FROM THE PARENTS, NAMES OF PEOPLE HONORED DURING THE SERVICE, AND NAMES OF FAMILY MEMBERS WHOSE YAHRZEIT YOU WOULD LIKE NOTED. PLEASE RETURN THIS FORM NO LATER THAN 3 WEEKS BEFORE THE SERVICE.*

*Name of B. Mitzvah Child* \_\_\_\_\_

Date of Service:

Time of Service:

#of Leaflets Needed:

Please clearly print or type the names you would like remembered during the mourner’s Kaddish remembrance prayer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

II Personal Welcome Paragraph from the B. Mitzvah Family (approx. not more than 250 words) (a sample of the welcome paragraph in the leaflet is provided in the blue folder. For more examples, email Carol Yesnick at cyesnick@bethambg.org to receive by email. Please email your family welcome note to Carol no later than three weeks before the B. Mitzvah service.

*\*\*A copy of the leaflet will be given to you at the final rehearsal. At that time, you will confirm that each page is correct give approval to print the leaflet.*

***WE MUST HAVE THE INFORMATION NEEDED TO CREATE THE LEAFLET AT LEAST THREE WEEKS BEFORE THE SERVICE.***